



# KGA Tee Booking and Game Format

10 JAN 2024  
REV 1.7.1



# 1.KGA Weekday and Weekend Game Formats

## 1.1 Weekday MON Game Format

**Mondays, 545AM to 751AM**, will be reserved for 9 Hole games for our senior members 75 and above. Tee times will be given on a first come first play (FCFP) basis. Afternoon will be reserved for course maintenance.

## 1.2 Weekday TUE to FRI Game Format

1.2.1 The following table below shows the staggered start times and format for games from 1st Tee and 10th Tee that will be followed for weekdays, TUE, WED, THU and FRI.

*NOTE: From the 10th tee we will only have 9 hole games to improve and better manage pace of play and to allow continuous games from 5:45 AM to 6:00 PM from the 1st Tee. The 10th tee starts and 1st tee starts may be swapped based on course committee evaluation of wear and tear.*

Tee1 Games			
TeeTime	Online (O)/ Manual (M)/ Other	Online Group Times	# in Online Group
5:45: AM	M		3
5:54: AM	O	5:54:00 AM	
6:03: AM	M		
6:12: AM	O	6:12:00 AM	
6:21: AM	M		
6:30: AM	MC SLOT		
6:39: AM	KSTDC		
6:48: AM	O	6:48:00 AM	7
6:57: AM	M		
7:06: AM	KSTDC		
7:15: AM	O	7:15:00 AM	
7:24: AM	M		
7:33: AM	KSTDC		
7:42: AM	O	7:42:00 AM	
7:51: AM	M		7
8:00: AM	O	8:00:00 AM	
8:09: AM	KSTDC		
8:18: AM	O	8:18:00 AM	

Tee 10 Games (Nine Holes Only)	
Tee Time	Online(O)/Manual(M)/ Other
5:45: AM	M
5:54: AM	O
6:03: AM	O
6:12: AM	O
6:21: AM	M
6:30: AM	O
6:39: AM	M
6:48: AM	O
6:57: AM	M
7:06: AM	O
7:15: AM	Women 55+
7:24: AM	All 75+
7:33: AM	M
7:42: AM	O
7:51: AM	M



8:27: AM	O	8:27:00 AM	
8:36: AM	KSTDC		
8:45: AM	O	8:45:00 AM	
8:54: AM	O	8:54:00 AM	
9:03: AM	M		7
9:12: AM	M		
9:21: AM	O	9:21:00 AM	
9:30: AM	O	9:30:00 AM	
9:39: AM	O	9:39:00 AM	
9:48: AM	M		
9:57: AM	O	9:57:00 AM	
10:06: AM	M		
10:15: AM	O	10:15:00 AM	
10:24: AM	M		
10:33: AM	O	10:33:00 AM	
10:42: AM	M		
10:51: AM	O	10:51:00 AM	
11:00: AM	M		4
11:09: AM	O	11:09:00 AM	
11:18: AM	O	11:18:00 AM	
11:27: AM	O	11:27:00 AM	
11:36: AM	O	11:36:00 AM	
11:45: AM	M		
11:54: AM	M		
12:03: PM	Women 55+		
12:12: PM	75+		
12:21: PM	Tourist		
12:30: PM	O	12:30:00 PM	7
12:39: PM	M		
12:48: PM	M		
12:57: PM	O	12:57:00 PM	
1:06: PM	O	1:06:00 PM	
1:15: PM	M		
1:24: PM	O	1:24:00 PM	
1:33: PM	M		
1:42: PM	O	1:42:00 PM	
1:51: PM	M		
2:00: PM	O	2:00:00 PM	



2:09: PM	M		
2:18: PM	O	2:18:00 PM	
2:27: PM	M		
2:36: PM	M		
2:45: PM	M		
2:54: PM	M		
3:03: PM	M		
3:12: PM	O	3:12:00 PM	6
3:21: PM	O	3:21:00 PM	
3:30: PM	O	3:30:00 PM	
3:39: PM	O	3:39:00 PM	
3:48: PM	O	3:48:00 PM	
3:57: PM	O	3:57:00 PM	
4:06: PM	<b>Junior</b>		
4:15: PM	M		
4:24: PM	M		
4:33: PM	M		
4:42: PM	M		
4:51: PM	<b>Junior</b>		
5:00: PM	<b>Junior</b>		
5:09: PM	FCFP		
5:18: PM	FCFP		
5:27: PM	FCFP		
5:36: PM	FCFP		
5:45: PM	FCFP		
5:54: PM	FCFP		
6:03: PM	FCFP		

1.2.2 For the reserved tee times for our women (age 55+) members , Seniors (75+) and Juniors, the respective players will contact the tournament department for the reserved tee time. At Least 3 out of 4 players have to meet the criteria, else, the team will notify the tournament department and people from the waiting list will be added accordingly.



## 1.3 Weekend SAT and SUN Game Format

1.3.1 The following table below shows the staggered start times and format for games from 1st Tee and 10th Tee. For SUN, the 2 KSTDC slots will be replaced by an online booking slot and a manual booking slot. Given the demand for playing on weekends, booking and playing is permitted only for **non-student** members.

MORNING SESSION			AFTERNOON SESSION		
Tee Time	1 <sup>st</sup> Tee booking	10 <sup>th</sup> Tee booking	Tee Time	1 <sup>st</sup> Tee booking	10 <sup>th</sup> Tee booking
5:45 AM	Online	Online	10:45 AM	Online	Online
5:54 AM	Online	Online	10:54 AM	Online	Online
6:03 AM	Manual	Manual	11:03 AM	Manual	Manual
6:12 AM	Manual	Manual	11:12 AM	Manual	Manual
6:21 AM	Online	Online	11:21 AM	Online	Online
6:30 AM	MC SLOT	Online	11:30 AM	Online	Online
6:39 AM	KSTDC	Manual	11:39 AM	Manual	Manual
6:48 AM	Manual	Manual	11:48 AM	Manual	Manual
6:57 AM	Online	Online	11:57 AM	Online	Online
7:06 AM	KSTDC	Women 55+	12:06 PM	Online	Women 55+
7:15 AM	Online	All 75+	12:15 PM	Online	All 75+
7:24 AM	Manual	KSTDC	12:24 PM	Manual	Manual
7:33 AM	KSTDC (SAT) Online (SUN)	Online	12:33 PM	Tourist	Online
7:42 AM	Online	Online	12:42 PM	Online	Online
7:51 AM	Manual	KSTDC (SAT) Manual (SUN)	12:51 PM	Manual	Manual
8:00 AM	Manual	Manual	1:00 PM	Manual	Manual
Last Crossover @ 10:30 AM			Last Crossover @ 3:30 PM		

1.3.2 For the reserved tee times for our women (age 55+) members and Seniors (75+), the respective players will contact the tournament department for the reserved tee time. At least 3 out of 4 players have to meet the criteria, else, the team will notify the tournament department and people from the waiting list will be added accordingly.

1.3.3 Online booking will be available for 9 or less holes from both the 1st Tee and 10th Tee for 4PM starts. Preference for FCFP after 5pm, will be given to non-student members.

1ST Tee and 10TH Tee	
4:06: PM	Online
4:15: PM	Online
4:24: PM	Online
4:33: PM	Online
4:42: PM	Online
4:51: PM	Online

1ST Tee and 10TH Tee	
5:00: PM	FCFP
5:09: PM	FCFP
5:18: PM	FCFP
5:27: PM	FCFP
5:36: PM	FCFP
5:45: PM	FCFP



## 2.KGA Tee Booking Policy

Given Golf is **a gentleman's game** and a **game of sportsmanship**, we KGA members need to continue this spirit to the procedures and systems we use to manage and provide access to our Golf course. To make the system fair and equitable for all, the tournament sub-committee and managing committee has set the following protocols:

**2.1 Only member** shall use the KGA online tee booking system or manual booking to book a tee time. Only one booking is allowed per weekday and one per weekend is allowed per member ID. Member and Spouse member or dependent member/s can both book a tee time using either the online or manual booking system, however not at the sametime. Both can book for the same weekday or weekend per week. For example, if the member uses the online booking session then the spouse or dependent has to use the manual booking and vice versa.

2. 2 Use of **machine automation (software or other)** to book tee time using KGA online tee time booking system is **NOT** permitted.

2.3 Use of a 3rd **party** to book tee time on behalf of a member is **NOT** permitted.

2.4 Booking tee time from outside India is **NOT** permitted. Please notify Hon Secretary and Tournament Dept ([tour@kga.in](mailto:tour@kga.in)), and get permission if member is travelling outside India and has to book a tee time for the following week when she/he is back.

2.5 Audit logs with user, event and time-stamps are in place to monitor activity to ensure the system is used fairly.

2.6 For morning manual booking, members are not allowed to start pre-lists before 4AM. Members shall not take advantage by staying late the previous evening and start lists before 4AM. For manual booking, Members have to use their Membership ID card to reserve a place in the queue. No other identification is permitted. Members have to remain in the KGA premises (Club House, Driving Range or Gym) after reserving a place in the queue. Keeping your Membership ID card, and playing nine holes is not permitted, as it gives an unfair advantage to other members waiting in queue. Only, two bookings are allowed, on weekdays and one allowed on weekends, per member ID which will include spouse member or dependent member/s.

**2.7 For Weekday Games:** Booking members have to play on the slot booked for weekday games. If they are unable to play, they must cancel via the app or notify the tournament office by 1630hrs before game day. This will enable other members on the wait list to get the tee time. One default is permitted per month for any emergencies. Thereafter, if they default then booking privileges will be suspended for 4 weeks.

**2.8 For Weekend or Holiday Games:** Booking members have to play on the session for weekend games. If they are unable to play, they must cancel via the app or notify the tournament office by



1630hrs before game day. This will enable other members on the wait list to get the tee time. One default is permitted per month for any emergencies. Thereafter, if they default then booking privileges will be suspended for 4 weeks.

2.9 For tee time bookings via online or manual, All players name for that tee time have to be filled out by 5pm before game day. If there are guests or open slots please notify tournament office or invite members via game lookup on app. Else names will be added by tournament office if open after 5pm. This will enable other members to get a chance to play in your group.

2.10 If member is found not to follow the instructions listed from 2.1 to 2.9, after tournament and managing Committee review, member **will not be allowed to book tee time from 3 to 6 months and not allowed to play for upto a month or more**. The quantum of the deterrent will be based on the severity of the offence.



### 3. Booking Times for respective Game Day

Please see the table below for Manual and Online booking times.

**\*NOTE:** there are certain days allocated for online and manual multi-day GAME DAY booking, (Please refer to 'or' between days in DAY column of GAME DAY section below). For these multi-day GAME DAY booking, the member or spouse member or dependent member (**per member ID**) are allowed to only book **one tee time and day, ANY (TUE OR WED OR THU OR FRI) AND NOT** more than one weekday, **TUE OR WED OR THU OR FRI**. Members or spouse member or dependent member (per member ID) can **ONLY** book once on weekends **any SAT or SUN and NOT (BOTH SAT & SUN)**. Member can play on consecutive days or all 4 days as long as they are **NOT** the same booking member.

**\*\*NOTE:**

1. Manual Booking will be every weekday from Tue to Fri.
2. Manual Booking Players (**per member ID**) will be permitted to book only **once** during weekdays, and once during weekend and will be waitlisted on the remaining three days.
3. Manual Booking Players may choose any combination of booking a tee time, Tue OR Wed OR Thu OR FRI.
4. On other days, players can however play as part of any other group.

Book Type	BOOKING			GAME DAY (following week)		
	DAY	Pre-List	TIME	DAY	Session	TIME
Manual	TUE	5:00 AM	5:30 AM	TUE**	Morning	545AM to 0930AM
Manual	WED	5:00 AM	5:30 AM	WED**	Morning	545AM to 0930AM
Manual	THU	5:00 AM	5:30 AM	THU**	Morning	545AM to 0930AM
Manual	FRI	5:00 AM	5:30 AM	FRI**	Morning	545AM to 0930AM
Manual	TUE	NA	8:00 AM	TUE**	Afternoon	0930AM to 445PM
Manual	WED	NA	8:00 AM	WED**	Afternoon	0930AM to 445PM
Manual	THU	NA	8:00 AM	THU**	Afternoon	0930AM to 445PM
Manual	FRI	NA	8:00 AM	FRI**	Afternoon	0930AM to 445PM
Online	MON	NA	7:30 PM	(TUE or WED or THU or FRI)*	DAY	545AM to 4PM
Manual	SAT	5:00 AM	5:30 AM	SAT* or SUN*	Morning	545AM to 809AM
Manual	SAT	NA	8:00 AM	SAT* or SUN*	Afternoon	1045AM to 109PM
Online	FRI	NA	7:30 PM	(SAT or SUN)*	DAY	545AM to 4PM





## REVISION HISTORY

Revision	DATE	Changes
1.3	16 Dec 2022	Original with changes
1.4	22 JAN 2023	3.6 updated Manual Booking to include policy for reserving place in queue. Sec4. Booking Times - updated table for Manual Booking.
1.5.1	07 FEB 2023	Sec 4: added manual booking times for all weekdays and rule similar to online and weekends to give members who play on WED and FRI, an opportunity to book and play.
1.5.2	12 FEB 2023	Sec 3.6 and Sec 4: added - Only two bookings are allowed on weekdays and one allowed on weekends per member ID which will includes spouse member or dependent member/s.
1.6	04 JUL 2023	Sec 1.2 update to include SAT staggered start. Sec 1.3 changed to SUN staggered start format. Sec 4 update to change game format for SAT and SUN to staggered start.
1.6.1	16 JUL 2023	Sec 1.2 removed SAT staggered start. Sec 1.3 changed to SAT and SUN staggered start format from both 1st and 10th tee. Sec 4 update to change game format for SAT and SUN to staggered start
1.7	28 DEC 2023	Removed Sec 2 Pace of Play Renumbered Sec 2 Tee Booking Policy and Sec 3 Booking Time Added 2.8 to 2.9 to ensure members who book have to play. Sec 3 Changed booking to only once on Weekdays.
1.7.1	10 JAN 2024	Updated 2.1 for booking once a week and for spouse and dependent members.