

KGA Tee Booking
and
Game Format

14 OCT 2026
REV 1.8.3

1. Booking Rules

1.1 Key Highlights

Booking frequency: Only one booking is allowed per weekday and one per weekend.
Booking Categories:

- Online Booking – Starts at 7.30pm (same as before; Monday for weekdays & Friday for Weekends
- Equi-Spot Booking – Starts at 2.30pm and is open till 7pm

Play-your-own booking rule: The person who books the slot or spot must play in that same slot or spot; otherwise, the booking must be cancelled.
Cancellation Policy: No Penalty on cancellation 2 days Prior by 11.55pm (Slot allotted to waitlist), No Penalty one day before by 7.30pm (Slot moves to Instant booking), post that Rs.1000/- penalty for cancellation or No-Show.
Swapping: Members and associates may swap allotted slots or spots for a session with one another through the mobile app.

1.2 Booking categories

Category	Description
Online	Online booking for a slot through the mobile app.
Manual	Admin-managed slot booking through the web portal with the physical presence of the member.
Equi-Spot*	Online weighted lottery-based booking for a spot, primarily based on the least number of rounds played in the previous 30 days. Sixteen or more golfers may be allotted a daily spot, and the four-ball will be system-generated.
KSTDC	KSTDC tie-up or government quota; admin-managed.
Senior 75+	Members aged 75 and above; booking process is the same as Manual.
Women 55+	Women members aged 55 and above; booking process is the same as Manual.
Tourism/Affiliated*	Tourists or affiliated club members; admin-managed based on email request, as affiliated club members cannot book slots directly.
FCFP	First Come First Play, based on a walk-in pre-list.
MC Slot	Management Committee reserved slot; admin-managed.

Juniors	Junior member category; admin-managed based on the list sent by the JDP team.

** New*

1.3 Cancellations, waitlist cutoff, and penalties

Members and associates who book a slot or spot are expected to play it. If they are unable to play, they must cancel through the app or notify the tournament office by 11:55 PM two days before booked day. The following rules apply.

Scenario	**Action / Penalty**
Cancellation at least two days before the booked day, by 11:55 PM	No penalty. The slot or spot is allotted to the waitlist, email notification is sent, and additional availability is returned to the pool. After this point, all waitlist entries are automatically discarded.
Cancellation one day before, by 7:30 PM	No penalty applied to the member account. The slot returns to the pool for Instant booking on MyKGA app.
Cancellation one day before after 7:30 PM, or no-show	₹1,000 penalty applied to the member account. The slot returns to the pool for online booking.

Note: On the day prior to game day, all cancelled slots and spots, other than KSTDC, MC Slot and Tourism/Affiliated categories, will be made visible on the mobile app and may be booked online immediately by members or associates.(Instant Booking in MyKGA app)

1.4 Manual booking rules

1.4.1 For morning weekend manual booking, draw of lots (lucky dip) will be held at 9.30 pm on Fridays and the successful members/associates can place the membership cards in an orderly sequence at 11.00 pm in the party hall. The allocation of slots through the manual booking kiosk will be facilitated by the tournament office on the next day (Saturday) at 5.00 am.

1.4.2 For afternoon and evening slots members/associates can place their card at the party hall not earlier than 12.00 am on Saturday. The allocation of slots through the manual booking kiosk will be facilitated by the tournament office at 8.00 am (earlier in case, there are enough number of aspirants for the available slots)

1.4.3 For weekday manual booking, members may not start pre-lists before 4:00 AM. The allocation of slots through the manual booking kiosk will be facilitated by the tournament office at 5.00 am for the morning session and at 8.00 am for the afternoon/evening sessions. For the afternoon/evening sessions it

can be earlier (between 5.30 to 8.00 am) in case, there are enough number of aspirants for the available slots.

1.4.4 Members must use their membership ID card to reserve a place in the queue; no other identification is permitted.

1.4.5 For weekday manual booking, after reserving a place in the queue, members must remain on the KGA premises, including the clubhouse, driving range, or gym. Leaving a membership ID card behind in the queue and going out to play nine holes is not permitted, as it is unfair to other members waiting in the queue.

1.5 Disciplinary action

If a member or associate is found not to have followed the instructions in this policy, the Tournament Committee and Managing Committee may review the case and take appropriate disciplinary action. The extent of the deterrent will depend on the severity of the offence.

2. KGA Weekday and Weekend Game Formats

2.1 Weekday game format

2.1.1 Monday

Mondays from **5:00 AM to 7:51 AM** are reserved for 9-hole games for senior members, including men aged 70 and above and ladies aged 65 and above, on a first-come, first-play basis. The afternoon will be reserved for course maintenance.

2.1.2 Tuesday to Friday

Weekday play from Tuesday to Friday follows a staggered start format from the 1st Tee and the 10th Tee. From the 10th Tee, only 9-hole games operate in order to improve pace of play and allow continuous games from 5:00 AM to 6:00 PM from the 1st Tee. The 10th Tee and 1st Tee starts may be swapped based on course committee evaluation of wear and tear.

Reserved tee times for women members aged 55+, seniors aged 75+, and juniors must be coordinated with the tournament department. At least three out of four players in such a group must meet the applicable category criteria; otherwise, the slot must be cancelled in the mobile app or the tournament team informed, after which the slot returns to the pool for online booking.

If floodlights are permitted only until 7:00 PM, or are not permitted at all, the tee times will be adjusted accordingly.

Session	1st Tee	TYPE	#Holes	10th Tee	TYPE	#Holes	Cross-Over Group
MORNING I	5:00 AM	FCFP	18	5:00 AM	FCFP	9	
	5:09 AM	FCFP	18	5:09 AM	FCFP	9	
	5:18 AM	Manual	18	5:18 AM	Manual	9	
	5:27 AM	Manual	18	5:27 AM	Online	9	
	5:36 AM	KSTDC	18	5:36 AM	Manual	9	
	5:45 AM	Manual	18	5:45 AM	Manual	9	
	5:54 AM	Online	18	5:54 AM	Online	9	
	6:03 AM	Manual	18	6:03 AM	Online	9	
	6:12 AM	Online	18	6:12 AM	Online	9	
	6:21 AM	Manual	18	6:21 AM	Manual	9	
	6:30 AM	MC SLOT	18	6:30 AM	Online	9	
	6:39 AM	KSTDC	18	6:39 AM	Manual	9	
	6:48 AM	Online	18	6:48 AM	Online	9	
	6:57 AM	**Equi-Spot**	18	6:57 AM	Manual	9	
	7:06 AM	KSTDC	18	7:06 AM	Online	9	
	7:15 AM	Online	18	7:15 AM	Women55+	9	
	7:24 AM	Manual	18	7:24 AM	Seniors70+	9	
	7:33 AM	KSTDC	18	7:33 AM			5:00 AM

	7:42 AM	Online	18	7:42 AM			5:09 AM
	7:51 AM	Manual	18	7:51 AM			5:18 AM
	8:00 AM	Online	18	8:00 AM			5:27 AM
MORNING II	8:09 AM	KSTDC	18	8:09 AM			5:36 AM
	8:18 AM	Online	18	8:18 AM			5:45 AM
	8:27 AM	Online	18	8:27 AM			5:54 AM
	8:36 AM	Tourist/Affiliates	18	8:36 AM			6:03 AM
	8:45 AM	Online	18	8:45 AM			6:12 AM
	8:54 AM	Online	18	8:54 AM			6:21 AM
NOON I	9:03 AM	Manual	18	9:03 AM			6:30 AM
	9:12 AM	Manual	18	9:12 AM			6:39 AM
	9:21 AM	Online	18	9:21 AM			6:48 AM
	9:30 AM	Online	18	9:30 AM			6:57 AM
	9:39 AM	Online	18	9:39 AM			7:06 AM
	9:48 AM	Manual	18	9:48 AM			7:15 AM
	9:57 AM	Online	18	9:57 AM			7:24 AM
	10:06 AM	Manual	18	10:06 AM			7:33 AM
	10:15 AM	Online	18	10:15 AM			7:42 AM
	10:24 AM	Manual	18	10:24 AM			7:51 AM
	10:33 AM	Online	18	10:33 AM			8:00 AM
	10:42 AM	Manual	18	10:42 AM			8:09 AM
	10:51 AM	Online	18	10:51 AM			8:18 AM
	11:00 AM	Manual	18	11:00 AM			8:27 AM
	11:09 AM	Online	18	11:09 AM			8:36 AM
	11:18 AM	Online	18	11:18 AM			8:45 AM
	11:27 AM	**Equi-Spot**	18	11:27 AM			8:54 AM
NOON II	11:36 AM	Online	18	11:36 AM			9:03 AM
	11:45 AM	Manual	18	11:45 AM			9:12 AM
	11:54 AM	Manual	18	11:54 AM			9:21 AM
	12:03 PM	Women55+	18	12:03 PM			9:30 AM
	12:12 PM	Seniors75+	18	12:12 PM			9:39 AM
	12:21 PM	MC Slot	18	12:21 PM			9:48 AM
	12:30 PM	Online	18	12:30 PM			9:57 AM
	12:39 PM	Manual	18	12:39 PM			10:06 AM

	12:48 PM	Manual	18	12:48 PM			10:15 AM
	12:57 PM	Online	18	12:57 PM			10:24 AM
	1:06 PM	Online	18	1:06 PM			10:33 AM
	1:15 PM	Manual	18	1:15 PM			10:42 AM
	1:24 PM	Online	18	1:24 PM			10:51 AM
	1:33 PM	Manual	18	1:33 PM			11:00 AM
	1:42 PM	Online	18	1:42 PM			11:09 AM
	1:51 PM	Manual	18	1:51 PM			11:18 AM
	2:00 PM	Online	18	2:00 PM			11:27 AM
	2:09 PM	Tourist/Affiliates	18	2:09 PM			11:36 AM
	2:18 PM	Online	18	2:18 PM			11:45 AM
	2:27 PM	**Equi-Spot**	18	2:27 PM			11:54 AM
EVENING	2:36 PM	Manual	18	2:36 PM			12:03 PM
	2:45 PM	Manual	9	2:45 PM			12:12 PM
	2:54 PM	Online	18	2:54 PM			12:21 PM
	3:03 PM	Online	9	3:03 PM			12:30 PM
	3:12 PM	**Equi-Spot**	18	3:12 PM			12:39 PM
	3:21 PM	Tourist/Affiliates	9	3:21 PM			12:48 PM
	3:30 PM	Manual	18	3:30 PM			12:57 PM
	3:39 PM	Manual	9	3:39 PM			1:06 PM
	3:48 PM	Online	18	3:48 PM			1:15 PM
	3:57 PM	Manual	9	3:57 PM			1:24 PM
	4:06 PM	Online	18	4:06 PM			1:33 PM
	4:15 PM	Junior	9	4:15 PM			1:42 PM
	4:24 PM	Manual	18	4:24 PM			1:51 PM
	4:33 PM	Manual	9	4:33 PM			2:00 PM
	4:42 PM	**Equi-Spot**	9	4:42 PM			2:09 PM
	4:51 PM	Junior	9	4:51 PM			2:18 PM
	5:00 PM	Junior	9	5:00 PM			2:27 PM
	5:09 PM	Manual	9	5:09 PM			2:36 PM
	5:18 PM	Online	9	5:18 PM	Online	9	
	5:27 PM	Manual	9	5:27 PM			2:54 PM
	5:36 PM	Online	9	5:36 PM	Manual	9	

	5:45 PM	Manual	9	5:45 PM			3:12 PM
	5:54 PM	Online	9	5:54 PM	Online	9	
	6:03 PM	Manual	9	6:03 PM			3:30 PM
	6:12 PM	Online	9		FCFP	9	
	6:21 PM	Manual	9				3:48 PM
	6:30 PM	Online	9		FCFP	9	
	6:39 PM	Manual	9				4:06 PM
	6:48 PM	FCFP	9		FCFP	9	
	6:57 PM	FCFP	4*				4:24 PM

**Yellow background Highlights Changes*

2.2 Weekend game format

Saturday and Sunday use a **staggered start** format from **both the 1st Tee and the 10th Tee**. On Sundays, the two KSTDC slots are replaced by one online booking slot and one manual booking slot. Given weekend demand, booking and playing is permitted only for non-student members.

Reserved weekend tee times for women members aged 55+, seniors aged 75+, and juniors are to be handled through the tournament department. At least three out of four players in the group must satisfy the category requirement; otherwise, the slot must be cancelled or released back to the pool for online booking. [file:1]

If floodlights are permitted only until 7:00 PM, or are not permitted at all, the tee times will be adjusted accordingly.

Session	1st Tee	TYPE	#Holes	10th Tee	TYPE	#Holes	Cross Over Gp
MORNING SESSION	5:00 AM	Online	18	5:00 AM	Manual	18	
	5:09 AM	Manual	18	5:09 AM	Online	18	
	5:18 AM	Online	18	5:18 AM	Manual	18	
	5:27 AM	Manual	18	5:27 AM	Online	18	
	5:36 AM	KSTDC(Sat) Online(Sun)	18	5:36 AM	KSTDC(Sat) Manual(Sun)	18	
	5:45 AM	Online	18	5:45 AM	Online	18	
	5:54 AM	Online	18	5:54 AM	Online	18	
	6:03 AM	Manual	18	6:03 AM	Manual	18	
	6:12 AM	Manual	18	6:12 AM	Manual	18	
	6:21 AM	Online	18	6:21 AM	Online	18	
	6:30 AM	MC SLOT	18	6:30 AM	Online	18	
	6:39 AM	KSTDC	18	6:39 AM	Manual	18	
	6:48 AM	Manual	18	6:48 AM	Manual	18	
	6:57 AM	Online	18	6:57 AM	**Equi-Spot**	18	
	7:06 AM	KSTDC	18	7:06 AM	Women55+	18	
	7:15 AM	Online	18	7:15 AM	Seniors75+	18	
	7:24 AM	Manual	18	7:24 AM	KSTDC	18	
CROSS - OVER	7:33 AM			7:33 AM			5:00 AM
	7:42 AM			7:42 AM			5:09 AM
	7:51 AM			7:51 AM			5:18 AM
	8:00 AM			8:00 AM			5:27 AM
	8:09 AM			8:09 AM			5:36 AM
	8:18 AM			8:18 AM			5:45 AM
	8:27 AM			8:27 AM			5:54 AM
	8:36 AM			8:36 AM			6:03 AM
	8:45 AM			8:45 AM			6:12 AM
	8:54 AM			8:54 AM			6:21 AM
	9:03 AM			9:03 AM			6:30 AM
	9:12 AM			9:12 AM			6:39 AM
	9:21 AM			9:21 AM			6:48 AM

	9:30 AM			9:30 AM			6:57 AM
	9:39 AM			9:39 AM			7:06 AM
	9:48 AM			9:48 AM			7:15 AM
	9:57 AM			9:57 AM			7:24 AM
	10:06 AM			10:06 AM			LAST
NOON SESSION	10:15 AM	**Equi-Spot**	18	10:15 AM	Tourist/Affiliate	18	
	10:24 AM	Manual	18	10:24 AM	Manual	18	
	10:33 AM	Manual	18	10:33 AM	Manual	18	
	10:42 AM	Online	18	10:42 AM	Online	18	
	10:51 AM	Online	18	10:51 AM	Online	18	
	11:00 AM	Manual	18	11:00 AM	Manual	18	
	11:09 AM	Manual	18	11:09 AM	Manual	18	
	11:18 AM	Online	18	11:18 AM	Online	18	
	11:27 AM	Online	18	11:27 AM	Online	18	
	11:36 AM	Manual	18	11:36 AM	Manual	18	
	11:45 AM	Manual	18	11:45 AM	Manual	18	
	11:54 AM	Online	18	11:54 AM	Online	18	
	12:03 PM	Online	18	12:03 PM	Women55+	18	
	12:12 PM	Online	18	12:12 PM	Seniors75+	18	
	12:21 PM	Manual	18	12:21 PM	Manual	18	
	12:30 PM	Tourist/Affiliate	18	12:30 PM	Online	18	
	12:39 PM	Online	18	12:39 PM	Online	18	
CROSS - OVER	12:48 PM			12:48 PM			10:15 AM
	12:57 PM			12:57 PM			10:24 AM
	1:06 PM			1:06 PM			10:33 AM
	1:15 PM			1:15 PM			10:42 AM
	1:24 PM			1:24 PM			10:51 AM
	1:33 PM			1:33 PM			11:00 AM
	1:42 PM			1:42 PM			11:09 AM
	1:51 PM			1:51 PM			11:18 AM
	2:00 PM			2:00 PM			11:27 AM
	2:09 PM			2:09 PM			11:36 AM
	2:18 PM			2:18 PM			11:45 AM
	2:27 PM			2:27 PM			11:54 AM
	2:36 PM			2:36 PM			12:03 PM
	2:45 PM			2:45 PM			12:12 PM
	2:54 PM			2:54 PM			12:21 PM
	3:03 PM			3:03 PM			12:30 PM
	3:12 PM			3:12 PM			12:39 PM
	3:21 PM			3:21 PM			LAST

2.2.1 Evening Session Tee times will be as follows (assuming floodlights are permitted till 9.00 PM)

Session	1st Tee	TYPE	#Holes	10th Tee	TYPE	#Holes	Cross Over Gp
EVENING SESSION	3:30 PM	**Equi-Spot**	18	3:30 PM	**Equi-Spot**	18	
	3:39 PM	Manual	18	3:39 PM	Manual	18	
	3:48 PM	Tourist/Affiliate	18	3:48 PM	Tourist/Affiliate	18	
	3:57 PM	Online	18	3:57 PM	Online	18	
	4:06 PM	Manual	18	4:06 PM	Manual	18	
	4:15 PM	Online	18	4:15 PM	Online	18	
	4:24 PM	Manual	9	4:24 PM	Manual	9	
	4:33 PM	Online	9	4:33 PM	Online	9	
	4:42 PM	Online	9	4:42 PM	Online	9	
	4:51 PM	Manual	9	4:51 PM	Manual	9	
	5:00 PM	FCFP	9	5:00 PM	FCFP	9	
	5:09 PM	FCFP	9	5:09 PM	FCFP	9	
	5:18 PM	FCFP	9	5:18 PM	FCFP	9	
	5:27 PM	FCFP	9	5:27 PM	FCFP	9	
	5:36 PM	FCFP	9	5:36 PM	FCFP	9	
	5:45 PM	FCFP	9	5:45 PM	FCFP	9	
	5:54 PM	FCFP	9	5:54 PM	FCFP	9	
CROSS - OVER	6:03 PM		9	6:03 PM		9	3:30 PM
	6:12 PM		9	6:12 PM		9	3:39 PM
	6:21 PM		9	6:21 PM		9	3:48 PM
	6:30 PM		9	6:30 PM		9	3:57 PM
	6:39 PM		9	6:39 PM		9	4:06 PM
	6:48 PM		9	6:48 PM		9	4:15 PM

** Yellow background Highlights Changes*

3. Booking Times by Game Day

The document provides separate booking windows **for Manual, Online, and Equi-Spot bookings**, mapped to the relevant weekday or weekend game days. Members and associates are allowed only one booking

across the multi-day weekday block (Tuesday, Wednesday, Thursday, or Friday) and only one booking across the weekend block (Saturday or Sunday), though they may still play on other days as part of another group if they are not the booking member.

Manual booking is available every weekday from Tuesday to Friday. Manual booking players are permitted to book only once during weekdays and once during weekends, and will be waitlisted on the remaining days.

Please see the table below for Manual, Online & Equi-Spot booking times;

	BOOKING			GAME DAY (following week)		
Book Type	**DAY**	**Pre-List**	**TIME**	**DAY**	**Session**	**TIME**
Manual	TUE	5:00 AM	5:30 AM	TUE	Morning	5:00 AM to 08:54 AM
Manual	WED	5:00 AM	5:30 AM	WED	Morning	5:00 AM to 08:54 AM
Manual	THU	5:00 AM	5:30 AM	THU	Morning	5:00 AM to 08:54 AM
Manual	FRI	5:00 AM	5:30 AM	FRI	Morning	5:00 AM to 08:54 AM
Manual	TUE	NA	8:00 AM	TUE	Noon/Evening	9:03 AM to 04:51 PM
Manual	WED	NA	8:00 AM	WED	Noon/Evening	9:03 AM to 04:51 PM
Manual	THU	NA	8:00 AM	THU	Noon/Evening	9:03 AM to 04:51 PM
Manual	FRI	NA	8:00 AM	FRI	Noon/Evening	9:03 AM to 04:51 PM
Equi-Spot	MON	NA	2:30:00 to 7:00:00PM	(TUE or WED or THU or FRI)	DAY	5:00 AM to 6:03 PM
Online	MON	NA	7:30 PM	(TUE or WED or THU or FRI)	DAY	5:00 AM to 6:03 PM
Manual	SAT	5:00 AM	5:30 AM	SAT or SUN	Morning	5:00 AM to 07:24 AM
Manual	SAT	NA	8:00 AM	SAT or SUN	Noon/Evening	10:15 AM to 4:51 PM
Equi-Spot	FRI	NA	2:30:00 to 7:00:00PM	(SAT or SUN)	DAY	5:00 AM to 4:51 PM
Online	FRI	NA	7:30 PM	(SAT or SUN)	DAY	5:00 AM to 4:51 PM

3.1 Equi-Spot and online process

Time	**System event**

2:30 PM	Equi-Spot registration window opens to generate OTP.
7:00 PM	Equi-Spot registration closes and auto-assignment begins during a 10-minute window.
7:10 PM	Auto-assignment completes and triggers email communication to all.
7:20 PM	Online registration window opens to generate OTP.
7:30 PM	Online registration opens.
7:40 PM	Online registration closes and auto-assignment begins.
Post 7:45 PM	Email notification is sent to all members with assigned slots, and instant booking opens for all remaining slots, sessions, and the waiting list.

REVISION HISTORY

Revision	Date	Changes
1.8.0	28 April 2026	Original with Changes
1.8.1	29 Aug 2026	Based on changes approved by the MC on Manual Booking process Section 1.4 has been revised. As Floodlights are now permitted till 9 pm, Section 2.1.2.1 & 2.2.2 has been deleted for clarity.
1.8.2	22 Sept 2026	Section 1.3 updated to change Rs.500/- penalty to No penalty based on MC approval
1.8.3	13 Oct 2026	Section 2.1.2 Table modified to have 5 sessions instead of 3 sessions and made 12.21pm as MC Slot based on MC approval